



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, March 20, 2024
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Laurie Burke, Vice-Chair
Alex Richardson
Kirsten Shabanowitz
Russ Shaw
Ryley Trahan
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Wednesday, March 20, 2024

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of February 21, 2024
3. Citizen Comments - **7:00 p.m. – Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Boards and Commissions Networking Event
 2. Social Media Policy Training
9. Old Business:
 1. CIP Project Status
 2. FY 2025 Budget
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
February 21, 2024

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, February 21, 2024, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Laurie Burke, Vice-Chair
Alex Richardson
Russ Shaw
Ryley Trahan

Absent: Natalie Carroll, Kirsten Shabanowitz

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on January 17, 2024 were approved as presented 5-0-2.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Auxiliary Pool Operations - The Commission was briefed on an email they received regarding accessibility concerns within the Auxiliary Pool at Ida Lee. Staff reported on the outreach to the resident and the next steps being taken.
- Veterans Park Meeting - The Commission was briefed on a meeting that was held with residents adjacent to Veterans Park, the Mayor, Vice-Mayor, and the Capital Projects team. Residents expressed concerns over the park design, tree removal, potential traffic, and outreach efforts. More follow up and outreach with residents to come.
- Outdoor Pool Hours - There was a discussion held with the Commission regarding the potential of adjusting the closing time at the outdoor pool from 8:00pm to 7:00 pm due to staffing challenges. The Commission passed the following recommendation 5-0-2 *"The Parks and Recreation Advisory Commission endorses changing the evening closing time of the AV Symington Aquatics Center from 8:00pm to 7:00pm when necessary, as a measure to deal with staffing challenges."*

Old Business:

- CIP Project Update - An update of the Georgetown Park lighting project and the status of the Pickleball CIP project was provided.
- FY 2025 Budget - An update of the FY 2025 Budget adoption process was provided.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 8:42 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2024/8
Through February 29, 2024

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration	\$ -	\$ 331,620.03	0%	0%
SUBTOTAL	\$ -	\$ 331,620.03	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration and Grounds	\$ 19,065.10	\$ 1,092,368.81	2%	3%
SUBTOTAL	\$ 19,065.10	\$ 1,092,368.81	2%	3%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Recreation Programs	\$ -	\$ 178,827.29	0%	0%
Ida Lee Operations	\$ 1,150,438.62	\$ 1,149,295.34	100%	89%
Fitness	\$ 180,154.50	\$ 315,648.01	57%	52%
Community Outreach	\$ -	\$ 99,482.28	0%	0%
Aquatics	\$ 501,502.52	\$ 1,021,848.94	49%	51%
Sports	\$ 188,526.50	\$ 159,024.44	119%	111%
Recreation Classes	\$ 51,394.57	\$ 18,655.48	275%	166%
Special Events	\$ 100,646.14	\$ 372,791.58	27%	40%
Tennis	\$ 1,055,111.48	\$ 654,952.74	161%	159%
Camps	\$ 293,214.00	\$ 96,940.78	302%	317%
SUBTOTAL	\$ 3,520,988.33	\$ 4,067,466.88	87%	87%

	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
DEPARTMENTAL TOTAL	\$ 3,540,053.43	\$ 5,491,455.72	64%	65%

* Current recovery rate for the departmental revenue areas 95% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY23 Recovery 95%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
February 2024

	Requested	Approved	Denied
Current	4	2	2
Previous	0	0	0
Total	4	2	2

R.O.C.K. February 2024 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	19	18
Evans Ridge	10	11
Leesburg Apartments	31	27
Fort Evans	8	0