

The Town of
**Leesburg,
Virginia**

PRESENTED: January 9, 2024

RESOLUTION NO. 2024-004

ADOPTED: January 9, 2024

A RESOLUTION: ESTABLISHING THE FRAMEWORK FOR A FINANCIAL ASSISTANCE PROGRAM FOR QUALIFYING TOWN UTILITY (WATER AND SANITARY SEWER) CUSTOMERS

WHEREAS, Town of Leesburg provides water and sanitary sewer service to a utility service area that includes customers within and outside the Town's Corporate Limits; and

WHEREAS, the Town recognizes that customers may experience financial hardship that may limit their ability to pay their utility bill; and.

WHEREAS, Town Council desires to provide bill payment assistance to qualified low income customers; and

WHEREAS, the Town staff will work to develop program requirements to establish who may qualify for this program and how much assistance is to be provided each year to eligible customers; and

WHEREAS, the Town intends to fund this customer assistance program with an initial contribution of \$100,000 from the Town's General Fund Unassigned Fund Balance with future funding determined during the annual budget review process along with any contributions received from voluntary donations to fund the bill-paying assistance program.

THEREFORE, RESOLVED, by the Council of the Town of Leesburg in Virginia its intention to establish a financial assistance program for qualifying Town water and sewer customers in accordance with the following initial steps:

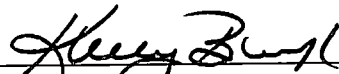
1. The Town Manager and staff will develop formal policy criteria and procedures for Council consideration in the spring of 2024.
2. Council approves a supplemental appropriation of \$100,000 in initial funding from the General Fund Unassigned Fund Balance to the Utilities Fund for the Fiscal Year

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beginning July 1, 2023 and ending June 30, 2024. Future fiscal years' contributions, if any, will be determined during the annual budget process or from received donations.

3. The financial assistance program is intended for implementation in July 2024 or within 60 days of approval by Council.

PASSED this 9th day of January 2024.



Kelly Burk, Mayor
Town of Leesburg

ATTEST:



Clerk of Council