



**The Town of Leesburg  
Leesburg Tree Commission  
AGENDA**

**Tuesday, April 16, 2024 • 7:00 PM**

**Town Hall, Lower-Level Conference Room II**

Chair: Earl Hower (24)

Vice Chair: John Groothuis (26)

Commission Members:

Joe Garnreiter (24)

Tara Holt (26)

Phil Marshall (24)

Frank Schneider (26)

Elizabeth Welch (24)

Council Liaison: Council Member Dr. Todd Cimini-Johnson

Staff Representative/Liaison: Noble Atkins, Urban Forester

**Vision Statement:**

*To provide leadership to enhance, expand, and preserve the tree canopy for the benefit of the community.*

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<b>1) CALL TO ORDER/ROLLCALL</b>	<b>Time: _____ pm</b>
<b>2) APPROVAL OF THE AGENDA</b>	<b>(5 min.)</b>
<b>3) APPROVAL OF MARCH 19, 2024 MEETING MINUTES</b>	<b>(5 min.)</b>
<b>4) PUBLIC COMMENTS</b>	<b>(10 min.)</b>
<b>5) COUNCIL COMMENTS</b>	<b>(10 min.)</b>
<b>6) STAFF COMMENTS/PROJECT UPDATES</b>	<b>(10 min.)</b>
<b>7) SUBCOMMITTEES</b>	<b>(5 min.)</b>
<b>a) Adopt-A-Spot – April / May – Care and Maintenance Assignments</b>	
<b>8) OLD BUSINESS</b>	<b>(40 min.)</b>
<b>a) Loudoun Now Flower &amp; Garden Festival Insert (April 11) –         Review Tree Commission Exhibit &amp; Treesburg Initiative Ad / PSA</b>	
<b>b) 2024 Flower &amp; Garden Festival (April 20 &amp; 21) –         Raffle Trees Delivery, Set-Up / Tear-Down &amp; Volunteer Staffing</b>	
<b>c) 2024 Arbor Day Tree &amp; Educational Presentation (April 26) –         Tree Planting at North Star High School &amp; Volunteer Staffing</b>	
<b>d) Treesburg Initiative / Town Arbor Day Celebration (April 27) –         Tree Give-Away at Ida Lee Park Event Lot, Tree Delivery,         Set-Up / Tear-Down &amp; Volunteer Staffing</b>	
<b>9) NEW BUSINESS</b>	<b>(10 min.)</b>
<b>a) Leesburg Council 2024 Arbor Day Proclamation (April 23) –         Commissioner Acceptance at Council Meeting &amp; Assignment</b>	
<b>b) Boards and Commission Networking Event (April 29) –         Commission Representative Presentation &amp; Assignment</b>	
<b>10) COMMISSIONERS COMMENTS</b>	<b>(10 min.)</b>
<b>11) ADJOURNMENT</b>	<b>Time: _____ pm</b>

**NOTICE: This meeting may be conducted as a hybrid (virtual and in-person) session via Zoom.** Please note that the Town of Leesburg uses Laserfiche, a third-party application, as its online agenda packet repository. Access to the documents in Laserfiche requires the use of a modern web browser such as Chrome, Firefox, or Edge. All meetings are recorded via video and sound.