



Leesburg Diversity Commission Regular Meeting

Wednesday, May 8, 2024 • 7:00 p.m.
Lower-Level Conference Room 1
Leesburg Town Hall • 25 West Market Street

Meeting Agenda

- Call to Order
- Approval of Electronic Participation (if necessary)
- Approval of Agenda
- Approval of Meeting Minutes
 - Minutes of April 10, 2024 Meeting
- Petitioners
- Commissioner Comments
- Council Member Comments
- Staff Reports
 - Public Information Office
 - Police Department
- Chair Comments
- New Business
 - Boards/Commissions Networking Event (debrief)
 - Loudoun Latino Festival (debrief)
 - Planning for Employment Fair
 - Planning for other 2024 initiatives
- Adjournment

**Leesburg Diversity Commission
April 10, 2024
Regular Meeting Minutes**

Location: Leesburg Town Hall, Lower-Level Conference Room 1

Commissioners Present: Enrique Gonzalez
Melissa Simonetta
Lisa Marie Horvatinovich
Edgard Segura

Commissioners Absent: Devon Carter
Vanessa Borg
Ana Quijano

Others Present: Public Information Officer Kara Rodriguez, Staff Liaison

Call to Order: The meeting was called to order at 7:04 p.m.

Approval of Agenda

- Agenda was approved as presented, on a motion by Commissioner Segura, seconded by Commissioner Simonetta.

Approval of Minutes

- The minutes of the March 13, 2024, regular meeting were approved as presented, on a motion by Commissioner Horvatinovich, seconded by Commissioner Simonetta.

Commissioner Comments

- **Commissioner Gonzalez** said he wanted the Commission to take the next step in addition to meeting monthly and begin working on plans in line with some of the goals and objectives set in January.

Staff Report

- Ms. Rodriguez gave a brief update on behalf of the Leesburg Police Department since Sgt. Abilmona was not able to be present. She noted that the annual Fiesta Latina event was being re-themed and the Police Department was eager for the Commission's partnership. She also noted that she'd like to get a picture of the Commissioners together.

New Business

- **Bablic Language Translation Plug-In:** With the announcement by Ms. Rodriguez that the Town Council had approved the Commission utilizing its remaining Fiscal Year 2024 funds to begin using the Bablic subscription on the Town website, Commissioners discussed what seven languages should be available for translation. Ms. Rodriguez presented data from Town staff and the U.S. Census Bureau regarding what languages, outside of English, are predominantly discussed by household members in Leesburg. After discussion and input, the Commission decided to include Spanish, French, Korean, Chinese, Arabic, Tagalog, and Farsi. The Commission also offered feedback on a translation assistance poster developed by Town staff.
- **Boards and Commissions Networking Event PowerPoint Presentation:** Commissioners reviewed the PowerPoint presentation used in the 2023 Boards/Commissions Networking Event. Several changes were offered, with Commissioners Gonzalez and Horvatinovich electing to work together following the meeting for any additional changes. Commissioners also noted if they would be able to attend the April 29 event.

Other Business

- **Commissioner Segura** solicited interest in the Commission participating in the May 5 Loudoun Latino Festival. Commissioner Gonzalez said if the Commission offered facepainting again his daughter could help. Ideas for swag and Commissioner T-shirts were shared for future events. The Commission voted to utilize \$100 of existing Fiscal Year 2024 funding to purchase facepainting supplies for the event. Ms. Rodriguez said she would take that request to the Town Manager.

Adjournment: The meeting adjourned at 7:49 p.m.

Next Meeting: Wednesday, May 8, at 7 p.m.