



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, May 15, 2024
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS


Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Kirsten Shabanowitz
Russ Shaw
Ryley Trahan
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Wednesday, May 15, 2024

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of April 17, 2024
3. Citizen Comments - **7:00 p.m. – Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Joint Meeting with Loudoun County
9. Old Business:
 1. Georgetown Park Artwork * 
 2. CIP Project Status
 3. Brandon Park
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
April 17, 2024

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, April 17, 2024, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Kirsten Shabanowitz
Russ Shaw
Ryley Trahan

Absent:

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on March 20, 2024 were approved as presented 7-0.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Student Parade - Lauren Airey from Cool Spring Elementary School presented her idea for a parade of students to take place at Ida Lee Park prior to the start of the school year. The parade would involve K-5 grade students from all Leesburg Elementary Schools and include a march and resource vendors/activities at the conclusion. The event would be organized and produced by the local PTA's. Lauren was provided information on what steps to take in order to make her event happen.
- Georgetown Park Artwork - The Commission voted 7-0 for approval of a concept by the Commission on Public Art (COPA) to place artwork within Georgetown Park. COPA will present the specific artwork design to the Commission at their May meeting.

Old Business:

- Boards and Commissions Networking Event - The Commission was reminded of the upcoming networking event and the presentation to be provided by the Chair.
- CIP Project Update - An update of the Georgetown Park lighting, and the Veterans Park project was discussed.
- Brandon Park Playground - The Commission was updated on the community input meetings and survey progress for the design of the Brandon Park playground.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report
- e. Quarterly Attendance Report

Adjournment: The meeting was adjourned at 8:20 p.m.

OLD

B U S I N E S S

Georgetown Park

Preferred Location



Option 3



DIRECTOR'S
REPORT

Department Financial Report
 Fiscal Year 2024/10
 Through April 30, 2024

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration	\$ -	\$ 411,170.16	0%	0%
SUBTOTAL	\$ -	\$ 411,170.16	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration and Grounds	\$ 29,940.10	\$ 1,637,915.10	2%	3%
SUBTOTAL	\$ 29,940.10	\$ 1,637,915.10	2%	3%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Recreation Programs	\$ -	\$ 234,136.11	0%	0%
Ida Lee Operations	\$ 1,474,969.12	\$ 1,457,670.83	101%	97%
Fitness	\$ 210,591.50	\$ 405,950.77	52%	53%
Community Outreach	\$ -	\$ 129,660.12	0%	0%
Aquatics	\$ 615,367.61	\$ 1,273,386.06	48%	50%
Sports	\$ 210,614.00	\$ 219,444.34	96%	98%
Recreation Classes	\$ 61,188.18	\$ 25,960.07	236%	163%
Special Events	\$ 130,559.14	\$ 467,659.84	28%	36%
Tennis	\$ 1,243,820.10	\$ 823,398.64	151%	158%
Camps	\$ 286,961.00	\$ 98,920.10	290%	319%
SUBTOTAL	\$ 4,234,070.65	\$ 5,136,186.88	82%	87%

DEPARTMENTAL TOTAL	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
DEPARTMENTAL TOTAL	\$ 4,264,010.75	\$ 7,185,272.14	59%	64%

* Current recovery rate for the departmental revenue areas 90% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY23 Recovery 94%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT

April 2024

	Requested	Approved	Denied
Current	0	0	0
Previous	0	0	0
Total	4	2	2

R.O.C.K. April 2024 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	19	15
Evans Ridge	10	8
Leesburg Apartments	31	30
Fort Evans	8	0