



PARKS AND RECREATION ADVISORY COMMISSION

Monday, June 17, 2024
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Kirsten Shabanowitz
Russ Shaw
Ryley Trahan
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION

A G E N D A



7:00 p.m. - Monday, June 17, 2024

Rescheduled Meeting

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of May 15, 2024
3. Citizen Comments - 7:00 p.m. – **Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Brandon Park Playground
 2. Mervin Jackson Park East Panel
9. Old Business:
 1. CIP Project Status
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days' advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
May 15, 2024

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, May 15, 2024, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Russ Shaw
Ryley Trahan

Absent: Kirsten Shabanowitz

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on April 17, 2024 were approved as presented 6-0-1.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Joint Meeting with Loudoun County Park Board - The Commission discussed holding a joint meeting with the Loudoun County Park Board in June. Ultimately it was decided to postpone any joint meeting until Fall/Winter.

Old Business:

- Georgetown Park Artwork - The Commission voted 6-0 for approval of specific artwork to be placed by the Commission on Public Art (COPA) within Georgetown Park. COPA will present the artwork to Council at their 5/28/24 meeting for final approval.
- CIP Project Update - An update of the Georgetown Park lighting, and the Veterans Park project was discussed.
- Brandon Park Playground - The Commission was updated on the conclusion of the survey and the number of responses received. Next steps moving forward is for staff to use input/survey data for an updated playground design that will be presented to the Commission for endorsement.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 7:39 p.m.

DIRECTOR'S
REPORT

Department Financial Report
 Fiscal Year 2024/11
 Through May 31, 2024

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration	\$ -	\$ 438,696.44	0%	0%
SUBTOTAL	\$ -	\$ 438,696.44	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration and Grounds	\$ 33,895.10	\$ 1,754,723.15	2%	3%
SUBTOTAL	\$ 33,895.10	\$ 1,754,723.15	2%	3%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Recreation Programs	\$ -	\$ 250,991.24	0%	0%
Ida Lee Operations	\$ 1,624,671.05	\$ 1,549,911.73	105%	98%
Fitness	\$ 225,283.50	\$ 444,304.56	51%	51%
Community Outreach	\$ -	\$ 139,644.41	0%	0%
Aquatics	\$ 649,103.21	\$ 1,391,495.77	47%	50%
Sports	\$ 226,304.00	\$ 247,648.93	91%	103%
Recreation Classes	\$ 59,645.44	\$ 28,722.74	208%	159%
Special Events	\$ 140,308.14	\$ 500,505.46	28%	34%
Tennis	\$ 1,508,904.33	\$ 886,710.42	170%	171%
Camps	\$ 284,573.00	\$ 101,874.30	279%	298%
SUBTOTAL	\$ 4,718,792.67	\$ 5,541,809.56	85%	89%

	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
DEPARTMENTAL TOTAL	\$ 4,752,687.77	\$ 7,735,229.15	61%	65%

* Current recovery rate for the departmental revenue areas 93% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY23 Recovery 96%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
May 2024

	Requested	Approved	Denied
Current	1	1	0
Previous	4	2	2
Total	5	3	2

R.O.C.K. May 2024 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	21	18
Evans Ridge	10	8
Leesburg Apartments	35	30
Fort Evans	8	0