



Technology and Communications Commission
July 2, 2024, 7:00 p.m.
Council Chamber, Town Hall
Agenda

- Call to Order
- Establish Quorum
- Pledge of Allegiance
- Approval of Minutes
 - June 4, 2024, Meeting Minutes
- Petitioners
- Old Business
 - Digital Town Hall Technology and Communications Commission Public Input – Update
- New Business
 - Overview of IT Training Program - Presentation
- Commissioner Comments
- Council Member Comments
- Information Technology Director Comments
- Adjourn

If you require any type of reasonable accommodation as a result of a physical, sensory or mental disability, to attend and/or participate in this meeting, please contact Jakub Jedrzejczak, Director of Information Technology, 703-771-2708. Three days' advance notice is requested.

Technology & Communications Commission
DRAFT MINUTES
June 4, 2024

Commission Members Present: Richard Jackson (Vice Chair)
Aaron Nadler
Chris Grandjean
Brandon Garay

Commission Members Absent: John Binkley (Chair)
Katherine Johnson
Eric Whyne

Council Liaison Present: Neil Steinberg

Staff Present: Jakub Jedrzejczak
John Callahan

1. Call to Order 7:03PM
2. Establish Quorum
Quorum present.
3. Adoption of agenda
 - a. Move Utilities Cyber Security to Closed Session
 - b. Motion Nadler, 2nd Grandjean Passes 4-0.
4. Pledge of Allegiance
5. Approval of Minutes – May 7, 2024
Motion to approve Grandjean, 2nd Nadler Passes 3-0-1.
6. Petitioners – None
7. Old Business
 - Digital Town Hall Technology and Communications Commission Public Input – Update
 - Mr. Jedrzejczak**, The Town manager is in the process of collecting information from all the Directors to see if they would like to add input into the commission survey. He is looking to complete this information gathering by the end of June to possibly include director feedback in the commission survey.
 - Cyber Security Council – Discussion
 - Mr. Jedrzejczak** is looking to create a document and the Commission agrees with the CISA recommendation that we create this council and reasoning and create a draft of a vision for the Council.
8. Closed Session
 - Utilities Cyber Security – Update

Mr. Jackson: I move for the Leesburg Technology and Communications Commission to go into closed session to discuss Utilities Cyber Security Update under the provisions of Code of Virginia Section 2.2-3711(A)(19).

2nd Nadler Motion passes 4-0

Enter Closed Session 7:09PM

Exit Closed Session 8:04 PM

Mr. Jackson: I move that only public business matters lawfully exempted from open meeting requirements were discussed and only such public business matters that were identified in the motion by which this closed meeting was convened were heard, discussed, or considered in the meeting.

2nd Nadler

Roll Call Vote:

Jackson aye

Nadler aye

Grandjean aye

Garay aye

9. Commissioner Comments.

Mr. Nadler Great Update really appreciate

Mr. Jackson Welcome back to Kuba and thank you very much.

10. Council Rep Comments. - none

11. IT Director Comments – **Mr. Jedrzejczak** apologized for not being at the last meeting and hopes the information presented tonight was educational and interesting for the Commission. Glad that the Town is heading into the right direction and that cybersecurity is a priority.

12. Adjourn 8:06 PM Motion Garay, 2nd Grandjean Motion to adjourn passes 4-0

Next Meeting, July 2, 2024, 7:00 pm.