

Residential Traffic Commission
Meeting Minutes of Monday, June 3, 2024

The Residential Traffic Commission met on Monday, June 3, 2024, in the Lower-Level Conference Room #1 of the Municipal Government Center (Town Hall), 25 West Market Street, Leesburg, Virginia. The Commission was officially called to order at 7:00 p.m.

Members present

Raymond Jones
Ray Delpesche
David Bowers
Catherine McIntosh
Sandy Grossman
Mark Norman

Town Staff Present

Niraja Chandrapu, PE, PTOE
Lieutenant Vogel Chris
Nathan Hellman

Citizens Present

See Public Comments

1. Approval of Minutes and Agenda: On a motion by Commissioner Ray Delpesche, seconded by Commissioner Raymond Jones, the Commission approved the minutes from May 6, 2024, and the meeting agenda for June 3, 2024.

2. Public Comments: During the public comment session, the citizens raised following concerns:

- Ms. Pamela Jacson, a resident of Davis Avenue, raised concerns regarding speeding, missing speed limit signs, and parked vehicles obstructing the view of signs. She also shared pictures illustrating these issues on the roadway.
- Ms. Debbi Davis, a resident of Country Club Drive, expressed her concerns regarding speeding issues on Country Club Drive. She requested the Commission take action to address this matter.
- Ms. Casey, a resident of Country Club Drive, expressed concerns regarding speeding issues along the road. She specifically requested the installation of all-way stop control at the intersection of Country Club Drive and Governors Drive as a measure to address the speeding problem.
- Ms. Jessie and Ms. Kelsey, residents of Meadowbrook Farms, voiced their concerns about speeding within the neighborhood. They urged the commission to take action by installing signage and implementing calming measures such as speed bumps or humps. Additionally, they noted that a significant portion of the speeding issue is attributable to delivery trucks, mail crew and construction vehicles.

3. *SMART Trailer Results:* Lieutenant Vogel (LPD) shared the following speed enforcement data in the meeting with the commission:

Table 1: Speed Enforcement Locations and Data

Location	Issue	Strategy	Results	Notes
500 Davis Avenue SW	Speeding	Selective Enforcement	10.5 Hours / 18 Citizen Contact	-
Battlefield Parkway SE/Miller Drive SW	Speeding	Selective Enforcement	7.5 Hours / 8 Citizen Contacts	-
Dry Mill Road SW / Anne Street SW	Speeding	Selective Enforcement	82 Hours / 78 Citizen Contacts	-

4. *Speeding on Country Club Drive:* Staff provided information on the historic average daily traffic (ADT), the functional classification of Country Club Drive, and Crash Data. The commission then engaged in discussions concerning speeding concerns and the possibility of striping the roadway. As a result, the staff was tasked with gathering daily traffic and speed data for the roadway when schools are back in session (September). Commissioner Mark Norman proposed collecting traffic counts and speed data, with a budget not exceeding \$600. This proposal was seconded by Commissioner Raymond Jones, and all members present voted in favor of it.

5. *Traffic and speeding on Potomac Station Drive NE at Sycamore Hill Dr NE:* The LPD does not have any speed data to share with the Commission regarding Potomac Station Drive at Sycamore Hill Drive NE due to the unavailability of a trailer to collect the data. The commission requested that the data be collected, and the results shared in the next meeting.

6. *Speeding on Davis Avenue and missing speed limit signs:* The commission discussed existing speeding issues on Davis Avenue, including missing speed limit signs, the completion of new development (White Oaks), and the previous location of a driver feedback sign, which was removed during construction. The commission requested that the LPD continue to monitor the street for speeding and report the results at the next meeting.

Additionally, the commission requested that the staff provide a map of all existing bases and locations of driver feedback signs at the upcoming meeting

7. *Budget and Related Expenditure:* Staff provided an update on the budget, offering insights into the available funds. Commissioner Sandy Grossman proposed the purchase of one more driver feedback sign with two bases, with the cost not to exceed \$12,500. Commissioner Raymond Jones seconded the motion, and all members present voted in favor of it.

8. *Update on outstanding issues:*

- a) *Traffic and speeding concerns of Potomac Crossing Community (Balls Bluff Road):* The commission directed the staff to close this issue as the data indicated that speeding is not an issue under existing conditions.
- b) *Pedestrian Signage on S. King Street and W&OD Trail:* The commission directed the staff to investigate lighting for crosswalks and fluorescent striping, and to share the information at the upcoming July or August meeting.
- c) *Speeding on Dry Mill Road:* The commission directed the LPD to continue monitoring the roadway for speeding and to report on the effectiveness of the recently installed pavement markings in mitigating speeding on the roadway.
- d) *Discussion of Issues on Catoctin Circle segment between Battlefield Parkway and Marshall Dr NE:* The commission directed the staff to close this issue as the data indicated that speeding is not an issue.
- e) *Traffic Calming on Meade Drive (Greenway Farms Neighborhood):* The commission directed the LPD to include the roadway on the enforcement list for speeding.
- f) *Reduced speed limit in Leesburg Downtown – After study:* There are no developments or updates to report at this time.
- g) *Meadowbrook residential community (Phase 5) traffic concerns:* The staff was directed to get a quote for collecting pedestrian counts at the intersection of Battlefield Parkway and Idyllic Place, given the anticipation of high pedestrian activity during the summer. However, the commission is currently awaiting the acceptance of the streets by the Town to address and evaluate residents' concerns.

9. *Commission Member Concerns:* During the commission member concerns session, Commissioner Ray Delpesche requested that the staff investigate the feasibility of installing high-visibility crossings at the intersections of N. King Street and North Street, N. King Street and Cornwall Street, Harrison Street and Shenandoah Street, and Crestwood Street and Catoctin Circle. Additionally, he asked that the staff review existing signage at Harrison Street and Shenandoah Street and consider replacing it with new signage..

10. *Next meeting date:* Monday, July 1, 2024.

The meeting adjourned at 8:24 p.m., on a motion by Commissioner David Bowers and seconded by Commissioner Catherine McIntosh.