



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, July 17, 2024
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Kirsten Shabanowitz
Russ Shaw
Ryley Trahan
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Wednesday, July 17, 2024

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of June 17, 2024
3. Citizen Comments - 7:00 p.m. – **Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Ida Lee Playground Design
9. Old Business:
 1. CIP Project Status
 2. Brandon Park Playground
 3. Mervin Jackson Park East Panel
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
 - e. Quarterly Attendance Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days' advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
June 17, 2024

The Leesburg Parks and Recreation Advisory Commission met on Monday, June 17, 2024, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Russ Shaw
Ryley Trahan

Absent: Kirsten Shabanowitz

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on May 15, 2024 were approved as presented 6-0-1.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Brandon Park Playground Design - The Commission was briefed on the results of the public survey for the Brandon Park Playground and the updated design (attached). The Commission voted 6-0-1 to endorse the design for the playground as presented by staff.
- Mervin Jackson Park Piano Project - The Commission was briefed on plans to develop a plaza area on the eastern parcel of Mervin Jackson Park. The plaza area is to be host to the public piano project being implemented by the Commission on Public Art.

Old Business:

- CIP Project Update - An update of the Pickleball and Veterans Park projects was discussed.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 8:05 p.m.



Brandon Park

playground
Specialists Inc.

800.385.0075 | www.playspec.com

- Dark Brown
- Tropical Yellow
- Forest Green
- Forest Green/Sand



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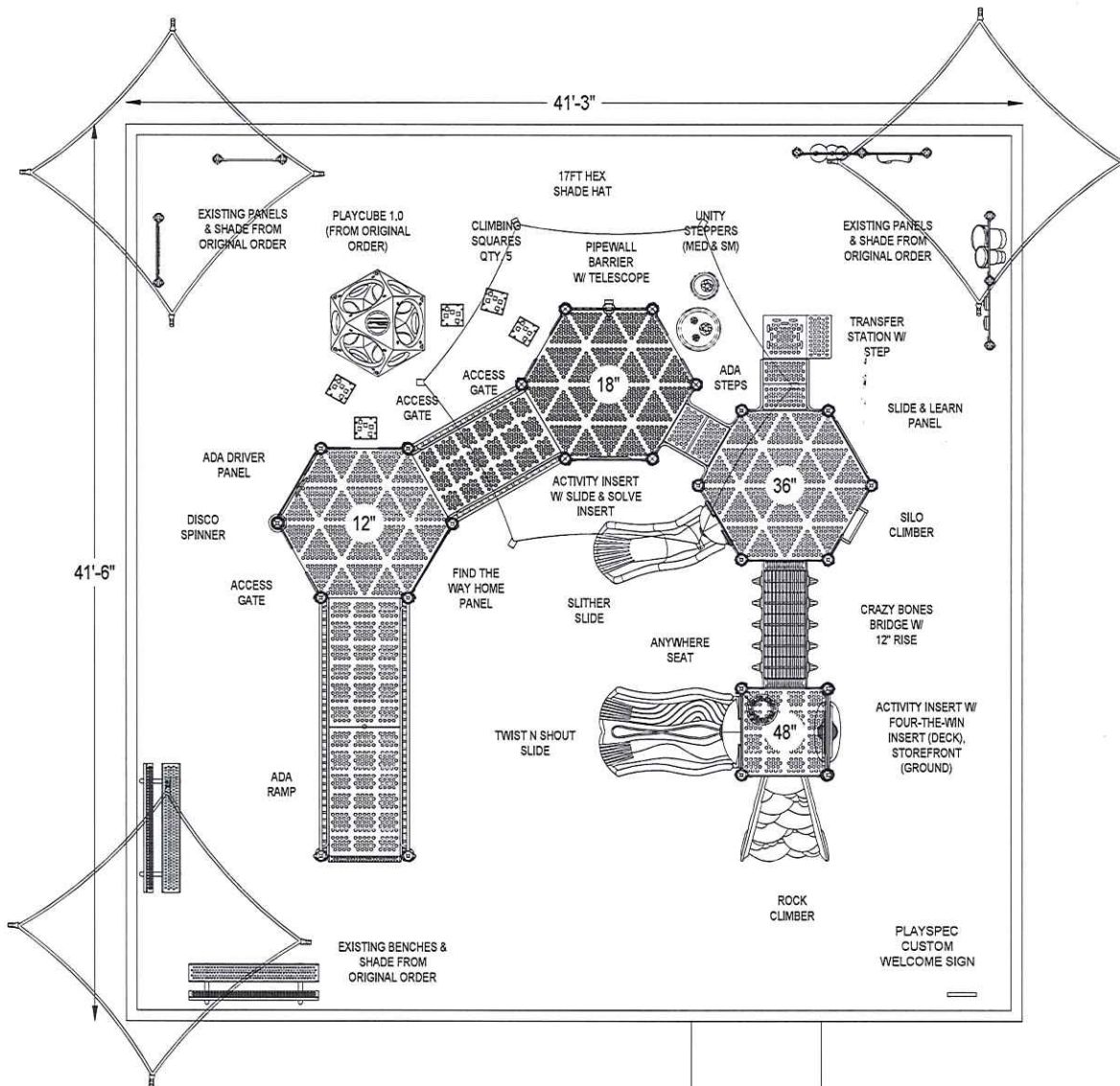


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*PLAYGROUND SUPERVISION REQUIRED

playground Specialists Inc.

PLAYGROUND SPECIALISTS INC
29 APPLES CHURCH ROAD
THURMONT MD 21788
WWW.PLAYSPEC.COM

EQUIPMENT SIZE:
X' x Y' x Z'

USE ZONE:
X' x Y'

AREA:
1631 SqFt.

PERIMETER:
162 Ft.

FALL HEIGHT:
4 Ft.

USER CAPACITY:
75

AGE GROUP:
2-12

ADA SCHEDULE	Total Elevated Play Activities: 9		
	Total Ground-Level Play Activities: 11		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	4	3	3
Provided	9	11	6

- ✓ ASTM F1487-17
- ✓ CPSC #325



PROJECT NO:
P060324-1B

SCALE:
3/16"=1'-0"

DRAWN BY:
AMCGUIRE

Paper Size

DATE:
11-JUNE-24

B

Brandon Park

ASPHALT PATH

Brandon Park Playground Design Survey

(Survey respondents listing the following existing or proposed playground elements as “important” or “extremely important”)

Design Elements (existing and proposed)	Percentage (important or extremely important)	Included in Design
Cushioned Surface Material	90%	Y
Slides	85%	Y
Ramps	78%	Y
Shade Structures	76%	Y
Picnic Table	73%	*adjacent to playground
Transfer Station	66%	Y
Wall Climber	62%	Y
Tunnel	59%	N
Sensory Play Panels	56%	Y
Climbing Structures	53%	Y
Ladders	47%	Y
Ground Level Panels	46%	Y
Stand Alone Climbing Structures	44%	Y
Stepping Pod Climbers	43%	Y
Elevated Panels	42%	Y

DIRECTOR'S
REPORT

Department Financial Report
 Fiscal Year 2024/12
 Through June 30, 2024

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration	\$ -	\$ 471,535.55	0%	0%
SUBTOTAL	\$ -	\$ 471,535.55	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration and Grounds	\$ 37,165.10	\$ 2,051,431.56	2%	3%
SUBTOTAL	\$ 37,165.10	\$ 2,051,431.56	2%	3%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Recreation Programs	\$ -	\$ 271,450.34	0%	0%
Ida Lee Operations	\$ 1,739,224.76	\$ 1,668,370.55	104%	95%
Fitness	\$ 239,003.00	\$ 493,145.68	48%	47%
Community Outreach	\$ -	\$ 151,783.75	0%	0%
Aquatics	\$ 677,765.21	\$ 1,653,476.75	41%	44%
Sports	\$ 259,890.82	\$ 274,537.07	95%	93%
Recreation Classes	\$ 65,450.94	\$ 31,826.75	206%	148%
Special Events	\$ 146,708.14	\$ 538,155.08	27%	33%
Tennis	\$ 1,620,328.65	\$ 973,238.68	166%	165%
Camps	\$ 281,705.67	\$ 134,112.97	210%	221%
SUBTOTAL	\$ 5,030,077.19	\$ 6,190,097.62	81%	82%

	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
DEPARTMENTAL TOTAL	\$ 4,752,687.77	\$ 8,713,064.73	55%	61%

* Current recovery rate for the departmental revenue areas 89% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY23 Recovery 89%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
June 2024

	Requested	Approved	Denied
Current	0	0	0
Previous	5	3	2
Total	5	3	2

R.O.C.K. June 2024 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	21	17
Evans Ridge	10	10
Leesburg Apartments	35	25
Fort Evans	8	6

**Ida Lee Recreation Center
Department of Parks and Recreation
Attendance Report
4th Quarter FY24**

	April				May				June			
	FY21	FY22	FY23	FY24	FY21	FY22	FY23	FY24	FY21	FY22	FY23	FY24
Adult - Pass Visits	6,454	7,192	7,788	9,932	6,717	7,331	8,668	9,746	7,782	6,915	8,536	9,361
Youth - Pass Visits	2,368	2,199	2,636	2,759	2,727	2,797	3,214	3,489	3,646	3,157	3,896	3,633
Senior - Pass Visits	2,538	3,647	4,565	5,938	2,741	3,492	4,528	5,635	2,920	3,347	4,508	5,537
Adult - General Admission	1,603	2,157	2,238	2,273	2,022	2,378	2,816	2,912	2,238	2,359	2,963	2,777
Youth - General Admission	720	1,359	1,724	1,248	942	1,413	1,244	1,294	972	1,188	1,532	1,198
Senior - General Admission	211	238	354	473	215	279	354	480	233	236	389	395
TOTAL	13,894	16,792	19,305	22,623	15,364	17,690	20,824	23,556	17,791	17,202	21,824	22,901