

**Residential Traffic Commission**  
**Meeting Minutes of Monday, August 5, 2024**

The Residential Traffic Commission met on Monday, August 5, 2024, in the Lower-Level Conference Room #1 of the Municipal Government Center (Town Hall), 25 West Market Street, Leesburg, Virginia. The Commission was officially called to order at 7:00 p.m.

*Members present*

Ray Delpesche  
David Bowers  
Catherine McIntosh  
Sandy Grossman  
Mark Norman  
Raymond Jones

*Town Staff Present*

Niraja Chandrapu, PE, PTOE  
Sergeant Mathew Hackney  
Sergeant Edward Martin  
Kyle O'Donnell

*Citizens Present*

See Public Comments

*1. Approval of Minutes and Agenda:* On a motion by Commissioner David Bowers, seconded by Commissioner Ray Delpesche, the Commission approved the minutes from July 1, 2024, and the meeting agenda for August 5, 2024.

*2. Public Comments:* During the public comment session, the citizens raised following concerns:

- Mr. Neal, a resident of the Meadowbrook Phase V development, raised concerns about vehicles cutting through his neighborhood street (Axios Street) to get from Battlefield Parkway to Masons Lane. He also expressed concerns about the lack of pedestrian signage at the intersection of North Street and N. King Street.
- Mr. Kevin, a resident of Morven Park Road, expressed his opposition to the possible double yellow line on Morven Park Road. He raised concerns about speeding and requested the installation of speed humps or speed tables as traffic calming measures along Morven Park Road. Additionally, he suggested implementing all-way stop signs at intersections with cross streets on Morven Park Road as another traffic calming measure and incorporating these improvements into the Morven Park Road sidewalk project.
- Mr. Matt, a resident of Loudoun Street SW, expressed concerns about persistent speeding on Loudoun Street between West Y Street and Ayr Street. He inquired about incorporating traffic calming measures on Loudoun and Market Streets as part of the Morven Park Road sidewalk project.

*3. SMART Trailer Results:* Sergeant Mathew Hackney (LPD) shared the following selective enforcement data and SMART Trailer results with the commission:

**Table 1: Selective Enforcement Data**

| Location                          | Issue    | Strategy              | Results                           | Notes |
|-----------------------------------|----------|-----------------------|-----------------------------------|-------|
| 821 Battlefield Parkway NE        | Speeding | Selective Enforcement | 6.5 Hours /<br>6 Citizen Contact  | -     |
| 500 Davis Avenue SW               | Speeding | Selective Enforcement | 33 Hours /<br>54 Citizen Contacts | -     |
| Dry Mill Road SW / Anne Street SW | Speeding | Selective Enforcement | 96 Hours /<br>86 Citizen Contacts | -     |

**Table 2: SMART Trailer Results**

| Roadway Name                               | Data Collection Time Period   | Total Vehicle Count | Average Speed (MPH) | 85th Percentile Speed (MPH) | Average Daily Traffic (VPD) |
|--|-------------------------------|---------------------|---------------------|-----------------------------|-----------------------------|
| Harper Park Middle School, EB              | 04/18/2024 through 07/24/2024 | 241,181             | 29.23               | 36.37                       | 2,486.4                     |
| 237 W. Market Street                       | 07/24/2024 through 07/30/2024 | 26,339              | 21.48               | 28.54                       | 3,762.7                     |
| 304 Loudoun Street, EB                     | 07/11/2024 through 07/17/2024 | 13,920              | 29.32               | 33.76                       | 1,988.6                     |
| Morven Park Road, NB                       | 07/30/2024 through 08/02/2024 | 4,317               | 16.4                | 24.6                        | 1,079.3                     |
| Potomac Station Dr at Sycamore Hill Dr, EB | 07/24/2024 through 08/05/2024 | 41,392              | 28.6                | 36.77                       | 3,184.0                     |

4. *Crosswalk Enhancements at the intersection of Battlefield Parkway and Balls Bluff Road:* Staff informed the commission that the Town will replace the existing pedestrian signage at the crosswalk on Battlefield Parkway at Balls Bluff Road intersection. Additionally, new "Pedestrian Ahead" signage will be installed on the eastbound approach.

5. *Traffic and speeding on Potomac Station Drive NE at Sycamore Hill Dr NE:* The posted speed limit on Potomac Station Drive at Sycamore Hill Drive is 25 MPH. The speed trailer data shows that the average speed is 28.6 MPH, and the 85th percentile speed is 36.77 MPH, indicating that speeding is an issue at this location. This item will be included in the next meeting agenda to explore alternative traffic calming measures for the roadway, aside from enforcement.

6. *Update and speeding on Morven Park Road:* The commission inquired with the Leesburg Police Department (LPD) about speeding on Morven Park Road. LPD reported that speeding is generally not an issue, except during shift changes at Heritage Hall Healthcare and Rehabilitation Center. The commission asked LPD to speak with Heritage Hall management and request that their staff follow the speed limits on Morven Park Road.

7. *Speeding on Davis Avenue and missing speed limit signs:* Staff informed the commission that the existing speed limit signs on Davis Avenue have been replaced with larger ones. The sign previously located under the tree has been relocated closer to the

newly realigned roadway for improved visibility. LPD will continue to monitor Davis Avenue for speeding.

8. *Traffic Calming on Meade Drive (Greenway Farms Neighborhood)*: The commission directed the LPD to include the roadway on the enforcement list for speeding.

9. *Budget and Related Expenditure*: Staff informed the commission that, with the start of the new fiscal year, \$36,000 is now available for the FY 2025 budget.

10. *Update on outstanding issues*:

- a) *Speeding on Country Club Drive*: Staff informed the commission that average daily volume and speed data will be collected on Country Club Drive in September.
- b) *Meadowbrook residential community (Phase 5) traffic concerns*: There are no developments or updates to report at this time.
- c) *Traffic Calming within the neighborhood of Meadowbrook Farms (Phases 1 through 4)*: There are no developments or updates to report at this time.
- d) *Pedestrian Signage on S. King Street and W&OD Trail*: There are no developments or updates to report at this time.
- e) *Speeding on Dry Mill Road*: The commission directed the LPD to continue monitoring the roadway for speeding. This data will be used to determine the effectiveness of the recently installed pavement markings in mitigating speeding on the roadway.
- f) *Reduced speed limit in Leesburg Downtown – After study*: Staff is working on a proposal with the traffic consultant to collect the data and conduct the study.

11. *Commission Member Concerns*:

- The commission and staff discussed crosswalk lighting and potential locations for a pilot program to assess its effectiveness. They decided to add this item to the next meeting agenda to finalize a location.
- Commissioner Sandy asked the LPD for speeding data on Battlefield Parkway at Balls Bluff Road and requested that the results be shared at the upcoming meeting
- Commissioner Sandy informed the commission that staff will update the GIS database confirming the locations of all driver feedback signs and their related bases.

*12. Next meeting date:* Monday, September 9, 2024.

The meeting adjourned at 8:20 p.m., on a motion by Commissioner David Bowers and seconded by Commissioner Catherine McIntosh.