



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, August 21, 2024
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Kirsten Shabanowitz
Russ Shaw
Ryley Trahan
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Wednesday, August 21, 2024

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of July 17, 2024
3. Citizen Comments - 7:00 p.m. – **Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Pickleball Design
9. Old Business:
 1. CIP Project Status
 2. Brandon Park Playground
 3. Mervin Jackson Park East Panel
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days' advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
July 17, 2024

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, July 17, 2024, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Laurie Burke, Vice-Chair
Patrick Aragon
Alex Richardson
Russ Shaw
Ryley Trahan

Absent: Kirsten Shabanowitz

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on June 17, 2024 were approved as presented 6-0-1.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Ida Lee Playground Design - The Commission was briefed on the steps that will be taken to develop the design for the playground replacement at Ida Lee Park. There will be on-site community input meetings and an online survey to gather community desires for the playground. That information will be used for the playground vendor to develop a new design. The design will then be shared with the Commission for final endorsement.

Old Business:

- Georgetown Park Artwork - The Commission voted 6-0 for approval of specific artwork to be placed by the Commission on Public Art (COPA) within Georgetown Park. COPA will present the artwork to Council at their 5/28/24 meeting for final approval.
- CIP Project Update - An update of the Pickleball and Veterans Park projects was discussed.
- Brandon Park Playground - The Commission was updated that the playground design was going before Council on 7/23/24 for a change order approval. Once approved the new components will be ordered and scheduled for installation.
- Mervin Jackson East Panel - The Commission was updated on the estimated timeline for the completion of the East Panel project which is anticipated to be completed at the end of October 2024.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report
- e. Quarterly Attendance Report

Adjournment: The meeting was adjourned at 8:08 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2025/1
Through July 31, 2024

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY25	RECOVERY FY24
Administration	\$ -	\$ 58,115.83	0%	0%
SUBTOTAL	\$ -	\$ 58,115.83	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY25	RECOVERY FY24
Administration and Grounds	\$ 2,235.00	\$ 166,850.88	1%	3%
SUBTOTAL	\$ 2,235.00	\$ 166,850.88	1%	3%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY25	RECOVERY FY24
Recreation Programs	\$ -	\$ 22,451.78	0%	0%
Ida Lee Operations	\$ 128,977.73	\$ 333,977.44	39%	49%
Fitness	\$ 50,314.00	\$ 47,400.85	106%	63%
Community Outreach	\$ -	\$ 14,269.05	0%	0%
Aquatics	\$ 146,433.33	\$ 210,944.96	69%	68%
Sports	\$ 57,746.97	\$ 21,832.68	264%	171%
Recreation Classes	\$ 8,391.50	\$ 3,242.07	259%	243%
Special Events	\$ 5,786.00	\$ 198,654.76	3%	8%
Tennis	\$ 196,698.67	\$ 137,266.60	143%	102%
Camps	\$ 2,992.33	\$ 39,143.46	8%	8%
SUBTOTAL	\$ 597,340.53	\$ 1,029,183.65	58%	55%

	REVENUE	EXPENDITURE	RECOVERY FY25	RECOVERY FY24
DEPARTMENTAL TOTAL	\$ 599,575.53	\$ 1,254,150.36	48%	45%

* Current recovery rate for the departmental revenue areas 72% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY24 Recovery 64%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
July 2024

	Requested	Approved	Denied
Current	1	1	0
Previous	5	3	2
Total	6	4	2

R.O.C.K. July 2024 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	18	15
Evans Ridge	10	7
Leesburg Apartments	35	23
Fort Evans	8	6