



**The Town of Leesburg  
Leesburg Tree Commission  
AGENDA**

**Tuesday, October 15, 2024 • 7:00 PM  
Town Hall, Lower-Level Conference Room II**

Chair: Earl Hower (24) Vice Chair: John Groothuis (26)  
Commission Members: Joe Garnreiter (24) Tara Holt (26) Phil Marshall (24)  
Frank Schneider (26) Elizabeth Welch (24)

Council Liaison: Council Member Dr. Todd Cimini-Johnson

Staff Representative/Liaison: Noble Atkins, Urban Forester

**Vision Statement:**

*To provide leadership to enhance, expand, and preserve the tree canopy for the benefit of the community.*

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|---|-----------------------|
| <b>1) CALL TO ORDER/ROLLCALL</b>  | <b>Time: _____ pm</b> |
| <b>2) APPROVAL OF THE AGENDA</b>  | <b>(5 min.)</b>       |
| <b>3) APPROVAL OF SEPTEMBER 17, 2024 MEETING MINUTES</b>  | <b>(5 min.)</b>       |
| <b>4) PUBLIC COMMENTS</b>   | <b>(5 min.)</b>       |
| <b>5) COUNCIL COMMENTS</b>  | <b>(5 min.)</b>       |
| <b>6) STAFF COMMENTS / PROJECT UPDATES</b>  | <b>(15 min.)</b>      |
| <b>a) Urban Forester Updates</b>  |                       |
| <b>7) SUBCOMMITTEES</b>   | <b>(15 min.)</b>      |
| <b>a) Adopt-A-Spot – October/November – Care and Maintenance Assignments,<br/>        and Fall Maple Tree Trimming and Meadow Flower Planting</b>               |                       |
| <b>b) Mature Tree Removal, Town Permit Process and Reporting – Update</b>   |                       |
| <b>c) Tree of Heaven Removal / Native Tree Replacement Incentive Program – Update</b>   |                       |
| <b>8) OLD BUSINESS</b>  | <b>(15 min.)</b>      |
| <b>a) Treesburg Initiative (Fall Event / Heritage High School) – Implementation Plans</b>   |                       |
| <b>b) Spotted Lantern Fly/Tree of Heaven Awareness – Fall Public Education Plans</b>  |                       |
| <b>c) Virginia Municipal League Invocation Award for Environmental Quality<br/>        Town of Leesburg’s “Treesburg Initiative” Recognition Event – Report</b> |                       |
| <b>9) NEW BUSINESS</b>  | <b>(5 min.)</b>       |
| <b>a) Tree Commissioners’ Term Expirations – Re-Application Process</b>   |                       |
| <b>10) COMMISSIONERS COMMENTS</b>   | <b>(10 min.)</b>      |
| <b>11) NEXT MEETING DATE – NOVEMBER 15, 2024</b>  |                       |
| <b>12) ADJOURNMENT</b>  | <b>Time: _____ pm</b> |

**NOTICE: This meeting may be conducted as a hybrid (virtual and in-person) session via Zoom.** Please note that the Town of Leesburg uses Laserfiche, a third-party application, as its online agenda packet repository. Access to the documents in Laserfiche requires the use of a modern web browser such as Chrome, Firefox, or Edge. All meetings are recorded via video and sound.