



RFP NO. 320814-FY25-17
CONSULTING ENGINEERING SERVICES FOR STORMWATER AND FLOODING RESILIENCY PLAN
ADDENDUM NO. 2

November 19, 2024

ITEM NO. 1: QUESTION(S) AND RESPONSE(S)

Interested offerors shall be mindful of the following response(s) to question(s) asked:

1. I have a question about the “Streams and Green Infrastructure” section of Task 4. In the section, the sub sections are only concerned with streams, other green infrastructure is not addressed. Are there green infrastructure assets other than streams that must be evaluated? If so will the Town identify the locations of the additional green infrastructure assets and will a ranking system to prioritize them be necessary as well?

RESPONSE: There may be a need for green infrastructure or other stormwater management facilities to be evaluated if the facility in question is directly upstream of a natural stream or manages stormwater runoff from a priority facility. The successful offeror would identify and rank these facilities as part of the stream evaluation process.

2. Considering the Thanksgiving holiday coming at the corner, it would be great if the due date could be postponed so we can have time to prepare the proposal with best quality.

RESPONSE: Refer to Item No. 2 below.

3. For the scope of CCTV and stream restoration, the grant application in Attachment A assumed some mileages and they are different from the mileages that this RFP requested. Please clarify. For example, for CCTV, the effort in the grant application was based on 25 miles of pipe, while this RFP asks for 161 miles to be budgeted.

RESPONSE: The 25 miles of pipe is the estimated length for the CCTV activity. The 161 miles refers to the Town’s entire inventory, not the proposed CCTV area.

4. Please advise if WSP the company helped on the grant application and their subconsultants will be precluded from this bid.

RESPONSE: The prime (WSP) and subconsultants (if any) that assisted the Town with the grant application are not precluded from this solicitation. The grant application is attached to the RFP. The Town has determined that an organizational conflict of interest does not exist.

5. Please advise if the list of sub consultant companies that prepared the grant application could be shared with us.

RESPONSE: No subconsultants were contacted or utilized in the grant application process.

6. Please advise if there is a preliminary 1D PCSWMM model to be shared so we understand the level of modeling effort that the Town is expecting.

RESPONSE: The Town has not previously modeled the entire storm sewer system.

7. Please confirm the model will be just calibrated with one storm event. Please advise the data that the Town has for the storm event.

RESPONSE: Refer to “Stormwater Modeling” bullet point on page 11 of the grant application (Attachment A).

8. Please advise if PCSWMM is the only software that the Town accepts. XPSWMM or InfoWorks won't be accepted. The upcoming RAS 2025 might be considered?

RESPONSE: The Town will accept proposals utilizing software different that PCSWMM provided that the offeror notes the different software to be utilized as part of their submission.

9. Please advise if our project examples that utilized XPSWMM and InfoWorks and HEC-RAS will be accepted.

RESPONSE: The Town will accept project examples utilizing software different that PCSWMM provided that the offeror notes the different software that was utilized for the example projects.

10. I have a question regarding RFP 320814-FY25-17: Given the upcoming Thanksgiving holiday and amount of material needed for the proposal, can the proposal deadline be extended two weeks?

RESPONSE: Refer to Item No. 2 below.

11. What is the name of the firm that assisted in acquiring grant funding for this work, and is that firm prevented from being able to apply for this contract?

RESPONSE: Refer to the Response to Question No. 4 above.

12. Are applicants allowed to use in-progress projects for project examples?

RESPONSE: Offerors may submit in-progress projects, but completed projects are preferred.

13. In the grant application, what are the implications of contractor vs. subcontractor costs; was this just an estimation or would we need to adhere to these numbers?

RESPONSE: Contractor and subcontractor costs (and distribution between) were estimates made at the time of grant application submission.

14. Would the town consider at least a one-week extension of the due date based on the effort required to respond to the RFP and the pending Thanksgiving Holiday week falling within the response time?

RESPONSE: Refer to Item No. 2 below.

15. How much of the Town's existing stormwater system is currently mapped, and will the data be made available in GIS format for use during the project?

RESPONSE: The Town's stormwater system is mostly mapped but has inconsistent attribution. This means that the map contains geometry (points, lines, polygons) but is sparse on attribute information (pipe diameter, pipe material, etc). The Town will make this data available during the project.

16. Can the Town provide a breakdown of storm drains by length and diameter to assist in CCTV budgeting?

RESPONSE: Due to incomplete attribution in the Town stormwater GIS, please make the assumption that pipe diameter is 48" for the CCTV area. 48" is the largest potential size of pipe that should be encountered during the project.

17. Can the Town confirm whether the consultant is expected to provide storm drain cleaning and/or jetting to facilitate CCTV inspection?

RESPONSE: CCTV costs should include light cleaning/jetting in the event blockages are found and inspections are temporarily abandoned due to debris.

18. Does the town have an inventory of existing stormwater models that will be made available?

RESPONSE: The Town has not previously modeled the entire storm sewer system.

19. Please clarify for resumes requested if they should be provided for key leads or all personnel proposed, to include other key staff?

RESPONSE: Offerors should submit resumes for proposed key staff members.

ITEM NO. 2: PROPOSAL DUE DATE AND TIME

The Proposal Due Date and Time is hereby revised to Friday, December 13, 2024 at 2:00 pm (local time).

Offerors must take due notice and be governed accordingly. This addendum must be acknowledged as indicated in the Request for Proposal or your proposal may not be considered.

***For the Town of Leesburg,
David A. Christianson, CPPB, VCA
Deputy Procurement Officer***

Email: BidQuestions@leesburgva.gov and Bid Board: <http://www.leesburgva.gov/bidboard>

END OF ADDENDUM NO. 2