



### ADDENDA NO. 3

## TOWN OF LEESBURG, VIRGINIA REQUEST FOR PROPOSALS

### PARKING CONTROL SYSTEM FOR TOWN GARAGE RFP NO. 100120-FY11-01

Pre-Bid Minutes:

Recommendation that cash NOT be accepted at exit gates due to ADA compliance issues.

Recommendation that an automated system is most efficient when the gates are always down and fees are consistently charged and collected.

Statement at meeting was that Offerors should develop their proposal with the assumption that the conduit would be adequate to run new cables if warranted. **NOTE: After further follow up, that statement is being retracted and replaced with: It should be assumed that the existing conduit is NOT adequate for new lines or cables of any sort. Contractor is to include new conduit installation details and cost.**

Proposals are to include an option of installing a second machine on the Loudoun Street side of the parking garage.

It is the Contractor's responsibility to ensure that adequate electricity and cabling either exists or is installed.

It was discovered that the security locks on the internal doors and the employee swipe cards are part of the parking garage system. The proposed system is to include this scope as well. Details on the other security points are detailed below.

Drive lanes on Loudoun Street will remain 1 entrance lane and 2 exit lanes.

Intercom will be directed into the first floor of Town Hall in the Finance Offices.

The system will be housed in a standalone Network environment.

Emergency handling of exit gates will be accessible through phone lines and PDA applications.

#### INTERNAL SYSTEM SPECIFICATIONS:

Internal Doors with card readers:

Elevator in Parking Garage	1
Town Hall Entrances	
Wirt Street NW – IN	1
Wirt Street NW – OUT	1
Wirt Street SW – IN	1
Wirt Street SW – OUT	1
From Parking Garage – IN	1
From Parking Garage – OUT	1
Town Green – IN	1
Town Green – OUT	1
Garage Entrances	
Loudoun Street IN	1
Loudoun Street OUT	2
Market Street IN	2
Market Street OUT	1
1 <sup>st</sup> Floor	
HR	2
1 <sup>st</sup> floor hall	2
Finance	3
2 <sup>nd</sup> Floor	
HR	1
Council	1
TOTAL	24
Existing Employee Swipe Cards:	~100

Pre-Bid Attendance sheet is attached.

Kathy S. Elgin, CPPO, CPPB  
 Issued 2/8/11

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